

## **Audit and Governance Committee**

19 September 2018

Report of the Deputy Chief Executive/Director of Customer & Corporate Services

### **Audit & Governance Committee Forward Plan to July 2019**

#### **Summary**

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to July 2019.

#### **Background**

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an annex is the indicative rolling forward plan for meetings July 2019. This may be subject to change depending on key internal control and governance developments at the time. A rolling forward plan of the Committee will be reported at every meeting reflecting any known changes.
3. There has been one amendment to the forward plan since the last version was presented to the Committee in July. The Mazars Annual Audit letter has been brought forward from December to September.

#### **Consultation**

4. The forward plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

#### **Options**

5. Not relevant for the purpose of the report.

#### **Analysis**

6. Not relevant for the purpose of the report.

## **Council Plan**

7. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

## **Implications**

8.
  - (a) **Financial** - There are no implications
  - (b) **Human Resources (HR)** - There are no implications
  - (c) **Equalities** - There are no implications
  - (d) **Legal** - There are no implications
  - (e) **Crime and Disorder** - There are no implications
  - (f) **Information Technology (IT)** - There are no implications
  - (g) **Property** - There are no implications

## **Risk Management**

9. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

## **Recommendations**

10.
  - (a) The Committee's forward plan for the period up to July 2019 be noted.

### Reason

To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.

(b) Members identify any further items they wish to add to the Forward Plan.

Reason

To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.

**Contact Details**

**Author:**

Emma Audrain  
Technical Accountant  
Corporate Services  
Telephone: 01904 551170

**Chief Officer Responsible for the report:**

Ian Floyd  
Deputy Chief Executive/Director of  
Customer & Corporate Services  
Telephone: 01904 551100

**Report  
Approved**



**Date**

**Specialist Implications Officers**

None

**Wards Affected:** Not applicable

**All**

**For further information please contact the author of the report**

**Annexes**

Annex A - Audit & Governance Committee Forward Plan to July 2019